

## **PUBLIC NOTICE**

Pursuant to 5 ILCS, Par. 120/2.02 ("Open Meetings Act"), the following meeting has been scheduled by the Godley Park District Board of Commissioners as follows:

**Date: Tuesday, February 08, 2022**

**Location: Godley Park District Community Center  
500 S. Kankakee St, Godley IL 60407  
(815) 458-6129**

**Time: 4:00 PM Board Meeting**

### **REGULAR BOARD MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**
- 4. APPROVAL OF MINUTES**
  - A. Regular Board Meeting Minutes – January 11, 2022
- 5. APPROVAL OF THE WARRANT**
  - A. Warrant Dated January 2022
- 6. DIRECTOR'S REPORT**
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. ADJOURNMENT**

Posted this 4<sup>th</sup> day of February

**GODLEY PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
JANUARY 11, 2022**

The Regular Board Meeting was called to order at 4:00 p.m. by President Alton. Upon roll call the following Commissioners were present: K. DeMarse, J. Krug, D. Haars, D. Schott and E. Alton. Also present: Director Sorensen, Attorney Freeman and Administrative Assistant Lee Ann Zaremba.

**PUBLIC COMMENT / CORRESPONDENCE**

There was no public in attendance

**APPROVAL OF MINUTES**

A motion to approve the December 14, 2021 Regular Board Meeting Minutes was made by Commissioner Schott, seconded by Commissioner Haars. Upon roll call vote the following Commissioners voted aye: K. DeMarse, J. Krug, D. Haars, D. Schott and E. Alton. With 5 ayes, 0 nays, the motion carried.

**APPROVAL OF THE WARRANT**

A motion to approve the December 2021 warrant was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: K. DeMarse, J. Krug, D. Haars, D. Schott and E. Alton. With 5 ayes, 0 nays, the motion carried.

**DIRECTOR'S REPORT**

Director Sorensen obtained a quote from Heartland Cabinetry to replace the cabinets, countertops and sinks in the 3 multi-purpose rooms. The approximate cost for the project including installation is around \$10,000.

Upcoming winter events and programs include youth basketball, Pizza Party Bingo, and a Winter Carnival for ages 6-12 in January. February's events include the Sweeties Dance for kids in 1<sup>st</sup> – 8<sup>th</sup> grade, and a Wee Winter Carnival for ages 2-5. Melissa's Closet will be held March 5<sup>th</sup>.

Future projects include replacing the main hall flooring towards the kitchen, painting and new flooring in the game room and painting of the gym walls.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS****Heartland Cabinetry**

A motion to approve the purchase of cabinets, countertops and sinks from Heartland Cabinetry not to exceed \$12,000 was made by Commissioner Schott, seconded by Commissioner DeMarse.

**MOTION ADJOURNMENT**

A motion to adjourn the meeting at 4:20 p.m. was made by Commissioner Schott, seconded by Commissioner DeMarse. Upon voice vote, all ayes, motion carried.

*Respectfully submitted by: Lee Ann Zaremba*

**Godley Park District**  
**Transaction Detail by Account**  
 January 2022

Grundy Bank - Operation Account		Name		Memo		Amount
Type	Date	Num				
ACH	01/01/22	ACH	BMO Harris	Credit card transactions		-10,932.24
ACH	01/03/22	ACH	Tuition Express	Daycare credit card processing fees		-313.35
ACH	01/05/22	ACH	Pitney Bowes	Copies, lease agreement		-304.00
ACH	01/03/22	ACH	Principal Life Insurance	Dental & vision insurance		-1,484.78
ACH	01/25/22	ACH	ComEd	Utilities		-3,190.00
ACH	01/01/22	ACH	Humana	Medical & life insurance		-19,202.83
ACH	01/19/22	ACH	Lakeshore Recycling	Port a potties		-122.00
ACH	01/19/22	ACH	BBP Funding	Health benefit funding		-3,854.73
ACH	01/24/22	ACH	ComEd	Utilities		-19.04
Check	01/05/22	35918	ASCAP	Music license		-390.00
Check	01/05/22	35919	D & J Electronics, Inc	Quarterly maintenance service		-483.00
Check	01/05/22	35920	Free Press Newspapers, The	Tree Lighting, Youth Basketball		-390.00
Check	01/05/22	35921	National Recreation and Park Association	Annual membership		-175.00
Check	01/05/22	35922	Paper, The	Inserts, Tree lighting, Youth Basketball		-405.88
Check	01/05/22	35923	Krug, Cody	Youth Basketball		-1,100.00
Check	01/11/22	35924	Godley Public Water District	Utilities		-74.41
Check	01/11/22	35925	Image Systems & Business Solutions	Lease agreement		-139.65
Check	01/11/22	35926	Performance Foodservice	Food supplies		-709.19
Check	01/11/22	35927	Sherwin Williams	Paint - Multi-purpose room		-235.05
Check	01/11/22	35928	Siemieniec, Debbie	Refund - Youth Basketball		-85.00
Check	01/11/22	35929	Sistek Sales, Inc.	Chainsaw - chain, bar		-59.75
Check	01/18/22	35930	Barry Plumbing & Heating Inc	RPZ test & certification		-700.00
Check	01/18/22	35931	Robbins Schwartz	Retainer		-2,000.00
Check	01/18/22	35932	Untether Tech	Computer services		-160.00
Check	01/18/22	35933	Performance Foodservice	Food supplies		-819.03
Check	01/18/22	35934	Grainco FS, Inc.	Fuel		-1,528.74

Godley Park District

Transaction Detail by Account

January 2022

Type	Date	Num	Name	Memo	Amount
Check	01/24/22	35936	County of Will	Police protection	-100.00
Check	01/24/22	35937	Holohan Heating & Sheetmetal, Inc	Gym - inspect air handler	-356.89
Check	01/24/22	35938	Illinois Central School Bus	Fall field trip	-306.15
Check	01/24/22	35939	Next Generation	Youth Basketball T-shirts	-632.00
Check	01/25/22	35940	Diamond Tours, Inc	Colorado deposit	-1,875.00
Check	01/25/22	35941	Thibodeaux, Rachael	Rental deposit refund	-100.00
Check	01/25/22	35942	Vari, David	Rental deposit refund	-100.00
Check	01/31/22	35943	Holohan Heating & Sheetmetal, Inc	Gym - repair air handler	-1,885.12
Check	01/31/22	35944	Midwest Commercial Fitness	Cables	-287.50
Check	01/31/22	35945	MJS Communications, LLC	Annual Sophos renewal	-671.89
Check	01/31/22	35946	Williams, Mary K.	Daycare nurse	-30.00
Check	01/31/22	35947	Wood, Nicole	Rental deposit refund	-100.00
Check	01/31/22	35948	Pepsi-Cola	Vending supplies	-215.85
				Total monthly expenses	-55,538.07
<b>Payroll</b>					
	January			Gross payroll	-87,100.20
	Direct Deposits			Net payroll	-59,680.33
	Illinois Department of Revenue			Payroll withholdings	-3,873.58
	IMRF			Payroll withholdings	-9,124.10
	Internal Revenue Service			Payroll withholdings	-21,486.70
<b>IPDLAF - Capital Investment Account</b>					
Check	01/05/2022	1794	Godley Park District	Transfer to operating account	-100,000.00

GODLEY PARK DISTRICT  
 FUND BALANCES REPORT  
 FISCAL 2021-2022

Cash Basis

**OPERATING FUNDS**

FUND	FUND BALANCE 4/30/2021	INCOME 1/31/2022	EXPENSE 1/31/2022	FISCAL YEAR TRANSFERS	ENDING BALANCE * 1/31/2022
CORPORATE	313,373.02	\$545,798.69	\$343,924.93	(\$125,000.00)	390,246.78
RECREATION	\$454,527.24	\$1,172,366.10	\$866,473.98	(\$218,000.00)	542,419.36
<b>Total Operating Funds</b>					<b><u>\$932,666.14</u></b>

**SPECIAL FUNDS**

FUND	FUND BALANCE 4/30/2021	INCOME 1/31/2022	EXPENSE 1/31/2022	FISCAL YEAR TRANSFERS	ENDING BALANCE * 1/31/2022
BOND & INTEREST	26,618.40	\$245,404.71	\$293,103.23	\$50,000.00	28,919.88
SOCIAL SECURITY	\$17,211.44	\$46,782.30	\$50,723.98	\$15,000.00	28,269.76
IMRF	\$34,684.44	\$68,191.61	\$54,197.24	\$0.00	48,678.81
AUDIT	\$1,214.64	\$7,136.06	\$8,560.00	\$3,000.00	2,790.70
LIABILITY INSURANCE	\$48,212.76	\$88,411.16	\$80,014.17	\$0.00	\$56,609.75
WORKING CASH	\$126,061.00	\$0.00	\$0.00	\$0.00	126,061.00
<b>Total Special Funds</b>					<b><u>\$291,329.90</u></b>

**CAPITAL FUND**

FUND	FUND BALANCE 4/30/2021	INCOME 1/31/2022	EXPENSE 1/31/2022	FISCAL YEAR TRANSFERS	ENDING BALANCE * 1/31/2022
PARK IMPROVEMENTS	\$1,028,392.45	\$0.00	\$128,367.10	\$275,000.00	1,175,025.35
<b>Total Capital Funds</b>					<b><u>\$1,175,025.35</u></b>

\* Unaudited

**Godley Park District**  
**Balance Sheet**  
As of January 31, 2022

	Jan 31, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Operating Account - Grundy Bank	102,785.26
10400 · Investment - Capital -IPDLAF	2,278,451.01
10500 · Investment - B & I - IPDLAF	31,015.38
10600 · Petty Cash - Front Desk	230.00
10700 · Petty Cash - Pop Machine	250.00
10900 · Concession Cash Box	500.00
	2,413,231.65
Total Checking/Savings	2,413,231.65
Total Current Assets	2,413,231.65
<b>TOTAL ASSETS</b>	<b>2,413,231.65</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
BMO Harris Bank	13,605.45
	13,605.45
Total Credit Cards	13,605.45
Other Current Liabilities	
20100 · Payroll Liabilities	
20550 · SUTA	604.81
	604.81
Total 20100 · Payroll Liabilities	604.81
Total Other Current Liabilities	604.81
Total Current Liabilities	14,210.26
Long Term Liabilities	
22000 · Corporate / General Fund	390,246.78
22100 · Recreation Fund	542,419.36
22200 · IMRF Fund	48,678.81
22300 · SS/Med Fund	28,269.76
22400 · Liability Fund	56,609.75
22500 · Bond/Interest Fund	28,919.88
22600 · Audit Fund	2,790.70
22700 · Working Cash Fund	126,061.00
22800 · Capital Projects Fund	1,175,025.35
	2,399,021.39
Total Long Term Liabilities	2,399,021.39
Total Liabilities	2,413,231.65
Equity	
30050 · Retained Earnings	-348,726.00
Net Income	348,726.00
	0.00
Total Equity	0.00
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,413,231.65</b>

**Godley Park District  
Profit Loss Actual vs Budget  
FY 2021-2022**

	<u>January 2022</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>					
Beverages / Snacks	200.00	2,403.96	6,000.00	-3,596.04	40.1%
Child Care	25,831.59	284,550.94	488,000.00	-203,449.06	58.3%
Fitness Center	8,398.50	21,074.50	30,000.00	-8,925.50	70.2%
Interest	54.28	390.78	5,000.00	-4,609.22	7.8%
Miscellaneous	21,126.75	188,265.75	14,000.00	174,265.75	1,344.8%
Programs	2,906.00	15,025.00	24,000.00	-8,975.00	62.6%
Real Estate Taxes	258.51	1,581,491.95	1,629,923.00	-48,431.05	97.0%
Rentals	3,230.00	13,498.75	13,000.00	498.75	103.8%
Sponsorship / AD / Donations	0.00	2,110.00	6,000.00	-3,890.00	35.2%
Trips	4,183.00	65,279.00	150,000.00	-84,721.00	43.5%
<b>Total Income</b>	<b>66,188.63</b>	<b>2,174,090.63</b>	<b>2,365,923.00</b>	<b>-191,832.37</b>	<b>91.9%</b>
<b>Expense</b>					
Audit Expense	0.00	8,560.00	8,700.00	-140.00	98.4%
Beverages / Snacks	288.06	1,636.75	4,000.00	-2,363.25	40.9%
Bond & Interest	0.00	293,103.23	294,000.00	-896.77	99.7%
Bus Rentals	0.00	217.50	0.00	217.50	100.0%
Childcare	58,543.07	358,507.46	491,300.00	-132,792.54	73.0%
Corp Admin	15,205.46	159,651.70	252,800.00	-93,148.30	63.2%
Corp Bldg & Grnds	26,593.40	184,273.23	309,456.00	-125,182.77	59.5%
Fitness Center	0.00	1,786.61	3,000.00	-1,213.39	59.6%
Liability Insurance	604.81	80,014.17	99,000.00	-18,985.83	80.8%
Marketing	6,154.75	65,458.55	82,500.00	-17,041.45	79.3%
Programs	2,867.20	47,259.86	66,000.00	-18,740.14	71.6%
Rec Admin	18,539.24	209,569.48	303,400.00	-93,830.52	69.1%
Rec Bldg & Grnds	8,090.85	125,297.11	179,500.00	-54,202.89	69.8%
Trips	1,875.00	56,740.66	135,235.00	-78,494.34	42.0%
IMRF - Employer Exp	4,856.96	54,197.24	70,000.00	-15,802.76	77.4%
SS/Med - Employer Exp	6,382.35	50,723.98	67,000.00	-16,276.02	75.7%
Capital Expense	3,563.09	128,367.10	610,100.00	-481,732.90	21.0%
<b>Total Expense</b>	<b>153,564.24</b>	<b>1,825,364.63</b>	<b>2,975,991.00</b>	<b>-1,150,626.37</b>	<b>61.3%</b>
Transfers In	343,000.00	343,000.00	343,000.00	343,000.00	
Transfers Out	-343,000.00	-343,000.00	-343,000.00	-343,000.00	
<b>Net Income (Loss)</b>	<b>-87,375.61</b>	<b>348,726.00</b>	<b>-610,068.00</b>	<b>958,794.00</b>	
Add back Capital Expense			610,100.00	-610,100.00	
Deduct Bond Proceeds					
<b>Net Income (Loss)</b>			<b>32.00</b>	<b>348,694.00</b>	





BMO Harris Bank - Purchasing Cards  
Period Ending 1/31/22

<u>Charge Account</u>	<u>Amount</u>
Recreation	\$1,848.34
Administration	\$3,052.27
Childcare	\$4,605.94
Maintenance	\$4,098.90
Total Credit Card Expense	\$13,605.45