

**GODLEY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
MAY 17, 2016**

The Regular Board Meeting was called to order at 5:02 pm by President Alton. Those present for roll call were Commissioners R. Stanford, J. Krug, K. DeMarse, L. Gillette and E. Alton. Also present: Director Heitz, Attorney Freeman, Lee Ann Zaremba, Ryan Togliatti, Melissa Woodard, and Cheryl Lenig.

PUBLIC COMMENT

NA

CORRESPONDENCE

An Article with a picture of students from Reed Custer High School performing community service was included in the board packet. The students (approximately 30 students) spent two hours of community service cleaning the grounds here at the park district.

APPROVAL OF MINUTES

A motion to approve the April 12, 2016 Board, Committee and Executive Session Minutes (without public view) was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

APPROVAL OF THE WARRANT DATED APRIL 2016

A motion to approve the warrant dated April 2016 was made by Commissioner Krug, seconded by Commissioner Stanford. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

Commissioner Krug inquired about the expense to Next Generation. Director Heitz replied the expense is for t-shirts and sweatshirts that we order for special events, programs and for the volunteer's appreciation dinner. Commissioner Alton commented that the dinner was fantastic and the food was very good. Commissioner DeMarse agreed.

Commissioner Krug inquired about the check to Marvin Mack. Director Heitz replied it was for the window painting class.

DIRECTOR'S REPORT

Administration & Finance

Director Heitz stated the tentative budget was attached to the April board packet. The budget has been available for review for the past 30 days for the Commissioners to ask any questions they may have had about the budget. Since no questions were asked by the Commissioners, Director Heitz is requesting approval of final budget.

Director Heitz requested approval of resolution R-108 to update the signatories for the park district's investment / bank accounts.

Director Heitz gave an update regarding the sponsorship request from Cody Krug for his men's basketball league at the Channahon Park District. Director Heitz spoke with Cody and after asking Cody several questions, offered him \$200 and 13 dates of 2 hours each time for his team to practice. Director Heitz stated Cody declined the offer. Cody did not feel the monetary amount offered was substantial enough and he no longer needed a place to practice. Director Heitz briefed the commissioners on what other districts did for sponsorships for outside organizations. None of the district's that Director Heitz contacted offered monetary sponsorships. Their sponsorship support was in the form of gift certificates and / or sponsoring of in house teams only.

Director Heitz requested approval of SKDO as auditors.

Capital Projects

Surveys will be conducted to determine the location of wetlands. Commissioner Alton inquired about past surveys. Director Heitz stated she did not have copies of those surveys. Director Heitz also stated if there were surveys done, they would be too old. Surveying of the wetlands is included in the contract with Design Perspectives.

Daycare / PFA

Preschool graduation is Wednesday, May 18th at 6:30pm.

Summer day camp will begin May 24th. Parents must enroll their children in advance due to field trips and specific activities that are planned for each week. Director Heitz is currently working with Reed Custer for busing services. The Reed Custer board will be meeting this week. Director Heitz should hear back from them by Thursday. Director Heitz also stated Reed Custer had originally offered the use of their 14 passenger bus but with the projected number of children attending camp this year we will need a full size school bus for field trips.

Recreation

Special events coming up this summer include Mudventures, Fishing Derby and Battle of the Bands. The district will have a marketing table at the soccer tournament this weekend. Ryan will play a video of last year's Mudventures event. There will also be a double header baseball game on Saturday. The district will be selling concessions.

Maintenance

Baseball has been cancelled a lot due to weather. Sportfields cannot finish the contracted work on the fields because it's been too wet. They plan on completing the work this Thursday.

Commissioner Alton inquired about the one time the ball field lights were on late at night. Director Heitz explained that the team renting the field must have forgotten to turn off the lights when their game was over. Kenny did contact Melissa and turned them off. The team apologized for the error. It has not happened again.

OLD BUSINESS

ADOPTION OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE 0-110

A motion to approve the Adoption of the Combined Annual Budget and Appropriation Ordinance 0-110 was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

LAND CASH DONATION ORDINANCE – TABLED

NEW BUSINESS

ELECTION OF OFFICERS

A motion to make Commissioner Gillette the Board Treasurer was made by Commissioner Krug, seconded by Commissioner Stanford. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

Director Heitz explained the commissioners were not required to change officers every year they could remain in the same positions. The commissioners agreed to remain in the same positions this year.

Board of Commissioners for Fiscal Year 2016-17:

President-Edna Alton

Vice President-Karl DeMarse

Secretary-Jerry Krug
Treasurer-Lester Gillette
Commissioner-Bob Stanford

APPROVAL OF IAPD – LIQUID ASSET FUND/US BANK & GRUNDY COUNTY NATION BANK AS REPOSITORIES FOR THE DISTRICT

A motion to approve IAPD – Liquid Asset Fund/US Bank & Grundy County Nation Bank as Repositories for District was made by Commissioner DeMarse, seconded by Commissioner Gillette. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

No Change is needed in Banking Repositories.

APPROVAL OF RESOLUTION R-108 GRUNDY BANK SIGNATORIES

A motion to approve Resolution R-108 Grundy Bank Signatories, removing Marvin Mack and adding Lester Gillette, was made by Commissioner DeMarse, seconded by Commissioner Krug. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

LETTER OF ENGAGEMENT WITH SMITH, KOELLING, DYKSTRA & OHM, PC

A motion to approve the Letter of Engagement with Smith, Koelling, Dykstra & Ohm was made by Commissioner Krug, seconded by Commissioner Stanford. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

SKDO has been our auditor for the past few years. They have been timely and keep up to date in changes in the laws.

EXECUTIVE SESSION MINUTES – REVIEW FOR PUBLIC VIEW

A motion to approve the Executive Session Minutes (not for public view) was made by Commissioner DeMarse, seconded by Commissioner Gillette. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, L. Gillette, and E. Alton. With 5 ayes, 0 nays, the motion carried.

Director Heitz stated the approved executive session minutes need to be reviewed for public view. It is not recommended to make minutes containing personnel issues for public view. Attorney Freeman stated you do not typically release personnel files for public view.

COMMENTS

Commissioner Alton asked why there wasn't a profit/loss for Sweeties Dance. Director Heitz stated it should have been included in last months but if it wasn't, it will be included next month. Commissioner Alton asked where the profit/loss was for Bus. Director Heitz stated its on page 15 of the financials. Revenue is \$4,535.00 expense of \$1,167.50 with a profit of \$3,367.50.

Commissioner Alton asked if pay raises went out last week. Director Heitz replied No. Commissioner Alton asked if we hired new people? Director Heitz replied yes, one seasonal person for grounds. She also wanted to know if we sponsor girl scouts. Director Heitz replied No.

Commissioner Krug asked if we make any money on Circle Jam. Director Heitz replied No.

Commissioner Gillette asked about the land cash donation. Director Heitz stated hopefully she will have some information in June but depending on how busy it is and what other priorities come up. It will only be for discussion first. She will be providing info first to understand what it is. Attorney Freeman Stated the board asked Dayna to gather info. So when the public asks, the board has information and knows how to respond.

EXECUTIVE SESSION

N/A

MOTION ADJOURNMENT

A motion to adjourn the meeting at 5:39pm was made by Commissioner Krug, seconded by Commissioner Stanford. Upon voice call vote, the motion carried.

Respectfully submitted by: Lee Ann Zaremba

OFFICIAL REPORTS:

1. Committee, Board, & Executive Session Meeting Minutes (April 12, 2016)
2. Warrant (April 2016)
3. Adoption of the Combined Annual Budget and Appropriation Ordinance 0-110
4. Land Cash Donation Ordinance
5. Election of Officers
6. Approval of IAPD – Liquid Asset Fund/US Bank & Grundy County National Bank as repositories for District
7. Approval of Resolution R-108 Grundy Bank Signatories

8. Letter of Engagement with Smith, Koelling, Dykstra & Ohm, PC
9. Executive Session Minutes – Review for Public View