

**GODLEY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
OCTOBER 11, 2016**

The Regular Board Meeting was called to order at 5:00 pm by President Alton. Those present for roll call were Commissioners J. Krug, K. DeMarse, R. Stanford, and E. Alton. Also present: Attorney David Freeman, Carrie Vasil, Heather Kuban, Aaron DeMarse, Pete Dvorak, Nick Taylor, Mike Leonard, Angie Krug, Lee Ann Zaremba, and Ryan Togliatti. Public present: Bonnie DeMarse, and Ken Sorensen

PUBLIC COMMENT

NA

CORRESPONDENCE

NA

APPROVAL OF MINUTES

A motion to approve the September 13, 2016 Board Meeting Minutes, September 13, 2016 Executive Session Minutes, without public view; September 16, 2016 Special Board Meeting Minutes, October 3' 2016 Special Board Meeting Minutes and October 3, 2016 Executive Session Minutes, without public view, was made by Commissioner DeMarse, seconded by Commissioner Krug. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried.

APPROVAL OF THE WARRANT DATED SEPTEMBER 2016

Commissioner Krug inquired about the amount of the water bill. Lee Ann replied the bill was higher due to the Beat the Heat event. Commissioner Krug inquired if all vendors had been paid in full for the Fall Fest event. Lee Ann replied yes. Commissioner Alton asked who the vendor Safeguard Business System was. Lee Ann responded they are the company the District orders the checks for the investment account from.

A motion to approve the warrant dated September 2016 was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried.

FINANCE / HR REPORT

Lee Ann requested approval for invoices to be paid the week of October 18th. Open enrollment ended September 30th for Humana. The Humana Vitality wellness screening will be held in November.

EXECUTIVE SESSION 5 ILCS 120/2 (C)(1) – Personnel

A motion to go into Executive Sessions was made at 6:03 pm by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried. Regular session resumed at 6:42 pm. All commissioners were present.

APPOINTMENT OF NEW EXECUTIVE DIRECTOR

A motion to appoint Ken Sorensen as Executive Director was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried.

DIRECTOR'S REPORT

NA

OLD BUSINESS

LAND CASH ORDINANCE O-112

Commissioner DeMarse asked Attorney Freeman if he would explain the Land Cash Ordinance in more detail. Attorney Freeman explained the advantage of having a Land Cash Donation. Attorney Freeman reminded the Commissioners the ordinance cannot be approved after the fact. It must be in place prior to development being started.

Resident Bonnie DeMarsed inquired how the ordinance would affect the village. Attorney Freeman explained the village is responsible for enforcing the ordinance. Attorney Freeman offered to attend a village board meeting and explains how the process works. Questions were raised about the validity of the value of the property mentioned in the report. Attorney Freeman suggested having Director Sorensen look into acquiring a new report before any further action be taken. Land Cash Donation Ordinance tabled.

NEW BUSINESS

TENTATIVE TAX LEVY ORDINANCE – O-114

Commissioner Alton inquired if the tax levy could wait until next month. Attorney Freeman stated Director Heitz had prepared a proposed levy. Based on her levy, the proposed increased was under 5%; therefore a tax hearing is not necessary. Commissioner Krug handed Attorney

Freeman a revised tax levy. Attorney Freeman stated he had first seen the revised tax levy just prior to the meeting. The revised tax levy showed the amounts to be more than a 5% increase. Because of that, the District is required by law to have a public hearing. The original ordinance stated the district did not need to have a public hearing. This will need to be changed.

A public hearing will be held next month at 5:00 before the regular meeting.

The tentative tax levy was discussed by the Commissioners. The approval of the tax levy was table.

ACCEPTANCE OF TREASURER'S REPORT

Commissioner Stanford inquired if the audit is used for anything in particular. Lee Ann stated it is sent to the counties and to the credit card company. Commissioner Stanford stated he believes there is an error on page 33 of the audit. The amount listed for expenditures of Social Security and Medicare tax in the over/under budget column is the same amount as the actual amount spent. Lee Ann stated she would follow up with the auditors to verify the amount but believes it is a typing error.

A motion to accept the Treasurer's Report was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried.

ROBBINS SCHWARTZ ENGAGEMENT LETTER

Attorney Freeman is asking for approval of a new engagement letter. The new engagement letter shows a reduction in the hourly fee to \$180.

A motion to accept the Robbins Schwartz Engagement Letter was made by Commissioner DeMarse, seconded by Commissioner Krug. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried.

APPOINTMENT OF ELECTION OFFICIAL ORDINANCE – O-115

Commissioner Alton inquired if the Executive Director should be the one to file the election petitions with the county. Attorney Freeman replied yes.

A motion to table the appointment of election official Ordinance O-115 was made by a Commissioner and seconded by a second Commissioner.

In other matters:

Commissioner Alton asked Lee Ann to compensate Christine Anne \$250 for her time as interim director. A motion to accept the bonus was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, J. Krug, K. DeMarse, and E. Alton. With 4 ayes, 0 nays, the motion carried.

Commissioner Krug complimented staff and volunteers on a job well done at the Fall Fest.

Aaron DeMarse inquired about the necessity of the Director receiving notice via text message each time someone codes in/out of the building. Aaron stated he was concerned whether or not the District was being charged extra for it and if the prior Director was still receiving those messages. Lee Ann is to follow up with D & I regarding the matter.

MOTION ADJOURNMENT

A motion to adjourn the meeting at 7:38 pm was made by Commissioner Krug, seconded by Commissioner Stanford. Upon voice call vote, all ayes, the motion carried.

Respectfully submitted by: Ryan Togliatti

OFFICIAL REPORTS:

1. Board Meeting Minutes (September 13, 2016), Executive Meeting Minutes (September 13, 2016) Executive Session Minutes (October 3, 2016), Special Board Meeting Minutes (September 16, 2016) & Special Board Meeting Minutes (October 3, 2016)
2. Warrant (August 2016)
3. Land Cash Donation Ordinance O-112
4. Tentative Tax Levy Ordinance O-114
5. Treasurer's Report
6. Robbins Schwartz Engagement Letter
7. Appointment of Election Official Ordinance O-115