

**GODLEY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
AUGUST 11, 2015**

The Regular Board Meeting was called to order at 5:00 pm by President Alton. Those present for roll call were Commissioners E. Alton, K. DeMarse, M. Mack, J. Krug and R. Stanford. Also present were Director Heitz, Attorney David Freeman, Cheryl Lenig, Lee Ann Zaremba, Melissa Woodard, Angie Krug, and Godley Residents Frank Willis, Dorothy Willis, Bobby Floyd, Camille Floyd and Dixie Renner.

PUBLIC COMMENT

No public comments were made.

CORRESPONDENCE

No correspondences were received.

APPROVAL OF MINUTES

A motion to approve the July 14, 2015 Committee & Board Meeting Minutes was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: E. Alton, K. DeMarse, M. Mack, J. Krug and R. Stanford. With 5 ayes, 0 nays, the motion carried.

APPROVAL OF THE WARRANT DATED July 2015

A motion to approve the warrant dated July 2015 was made by Commissioner Mack, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: E. Alton, K. DeMarse, M. Mack, J. Krug and R. Stanford. With 5 ayes, 0 nays, the motion carried.

Commissioner Alton inquired about the vehicle repair expense. Director Heitz responded The \$88.00 charge was for towing & repair of the F250 truck.

DIRECTOR'S REPORT

Administrative

Director Heitz stated the billing for water service is back to where it was in previous months. Jim Earlywine will be here on August 25th to complete both a survey and inspection for IEPA. Director Heitz received a letter from Earlywine stating both would be completed at the same time. A water meter will be installed at the Rec Hall.

The District will see a 2.6% increase from IParks. Director Heitz commented the percentage of increase was less than what she originally thought it would be. Health insurance with Humana is up for renewal. Health insurance premiums will increase by 8.9%. Staff's percentage contribution toward their health benefits will remain the same.

Director Heitz stated she is waiting for a draft of the audit from SKDO. Director Heitz would like to present the audited financials for acceptance at the September meeting.

Heather was able to get the cost of the administrative copier reduced. The original quote included features that were not necessary. By removing these additional features, the final cost came in lower than anticipated.

Director Heitz researched the usage of the fitness center on the Saturdays following Thanksgiving & Christmas in order to determine if the District could be closed for those two days. Upon review of the previous year's numbers, Director Heitz stated the building will remain open for the normal hours on those two Saturdays. The District will be closed December 24 & 25th and January 1, 2016. The District will close at noon on the December 31st.

Beginning in January 2016, DOL will have some changes regarding the classification of salaried employees. Director Heitz will review the District's classification of these employees.

The personnel manual is complete and will be presented at the next meeting.

The employee / commissioner picnic is coming up on August 29th.

Daycare / PFA / BASP

A new washer and dryer were purchased for the daycare center.

The District received the state grant for the Preschool for All program. Cheryl has hired a new PFA teacher who also has the qualifications to be the Daycare Assistant Director.

The State is adjusting their qualification for the funding of childcare. This would also affect any student in the BASP program receiving state aid.

The Before & After School Program has received some pre-registered children for the program. Director Heitz is currently reviewing this program. There has been difficulty in obtaining completed and accurate paperwork for the food program. The District does not get reimbursed if the paperwork is not filled out completely or correctly. We may have to charge

the program for unreimbursed food supplies. Director Heitz is also reviewing how the program is ran.

Special Events / Recreation

Recreation held their first drive in movie at the 80 acres. There were a total of 18 cars with each car having between 2-6 people in it. Director Heitz stated it was not bad turnout for our first time. Recreation plans on scheduling another drive in movie next year.

Back to School Sock Hop saw an attendance of 10 children. Braidwood was hosting an alumni reunion the same night which we believe affected the attendance numbers. The event was advertised in both the local paper and the resident newsletter.

Fall fest is coming up in October.

Director Heitz is hoping to have the District offer personal trainers to fitness members. She has talked to IPARKS and the District does not need to have separate waivers. Director Heitz and Ryan Togliatti will be meeting with a person who is currently a personal trainer at another facility.

Open gym for basketball and volleyball will be added this fall.

Maintenance

Building and grounds have been busy. Playgrounds have been mulched. President Alton suggested an exhaust fan for the trailer.

D & I will update the Community Center's security system. New keypads will be installed.

Cameras will be installed at the outside entrances. The cost of the new cameras will be \$1,850.00

Aaron is waiting to speak with the owner of Holohans regarding our AC/Heating issue.

Marketing

The District will participate in the Morris & Dwight parades. President Alton commented about the float winning second place. Director Heitz stated Ryan had a vision and a lot of staff helped after hours to make it happen.

Director Heitz thanked Ryan, Lee Ann and Heather for rearranging their personal schedules to represent the District at the Catfish Days Teen Night. This event was a last minute invite from the Catfish Days Committee.

Information for the winter brochure is due September 1st.

OLD BUSINESS

N/A

NEW BUSINESS

RCP/IParks Insurance Renewal

A motion to approve the RCP/IParks Insurance Renewal was made by Commissioner Mack, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: E. Alton, K. DeMarse, M. Mack, J. Krug and B. Stanford. With 5 ayes, 0 nays, the motion carried.

Commissioner DeMarse would like for the District to send food to the family of RA Willis. Director Heitz replied she would take care of it.

EXECUTIVE SESSION

A motion to go into executive session for personnel purposes 5ILCS 120/2 (c)(1) at 5:20 pm was made by Commissioner Krug, Seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: E. Alton, K. DeMarse, M. Mack, J. Krug and B. Stanford. With 5 ayes, 0 nays, the motion carried.

Regular boarding meeting reconvened at 6:44 pm.

MOTION ADJOURNMENT

A motion was made by Commissioner Mack, seconded by Commissioner Alton to adjourn the meeting at 6:45 pm. The board voted unanimously to adjourn the meeting. On voice vote, the motion carried.

Respectfully submitted by: Lee Ann Zaremba

OFFICIAL REPORTS:

1. Board & Committee Minutes (July 14, 2015)
2. Warrant (July 2015)
3. RCP/IParks Insurance Renewal
4. Director's Report

