

**GODLEY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
April 14, 2015**

The Regular Board Meeting was called to order at 6:00 by President Krug. Those present for roll call were Commissioners E. Alton, K. DeMarse, M. Mack, R. Stanford and J. Krug. Staff present: Director Heitz, Attorney Freeman, Heather Kuban, Cheryl Lenig, Kim Saunders, Melissa Woodard and Lee Ann Zaremba. Public present: Ron & Lois Taylor, Fena Blottiaux

PUBLIC COMMENT

Ron Taylor inquired if questions could be asked at the end of the meeting. Commissioner Krug replied yes. Attorney Freeman explained comments could be made by the public. It is up to the board if they will take questions.

CORRESPONDENCE

Director Heitz received a thank you note from the Cub Scout pack the District is chartering. A thank you note e-mailed from Lauri from Melissa's Closet thanking the District for donating the gym for their event. The e-mail was received on the day of the board meeting in March and entered as public record at the April meeting.

APPROVAL OF MINUTES

A motion to approve the March 10, 2015 Committee Meeting Minutes was made by Commissioner Alton, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

A motion to approve the March 10, 2015 Board Meeting Minutes as amended was made by Commissioner Alton, seconded by Commissioner DeMarse. An amendment was made to page 9, paragraph 5. The 4 ayes should have been 5 ayes. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

APPROVAL OF THE WARRANT DATED MARCH 2015

A motion to approve the warrant dated March 2015 was made by Commissioner Stanford, seconded by Commissioner Mack. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

DIRECTOR'S REPORT

Director Heitz congratulated Commissioner Krug on his re-election to the Park District's Board of Commissioners.

Director Heitz informed the board a letter from the Water District was mailed to residents on April 1st informing them of a rate increase and changes to the water code. The change to the water code includes a section titled local government. Under the local government section the first 2,500 gallons would be free. Director Heitz estimated the Park District's usage to be around 25,000-30,000 gallons per month. Director Heitz stated she does not know if the Water District will be charging the Park District for their water usage. The Park District did not receive any official notice by mail or e-mail. The rates for residents will increase .30 for each 1,000 gallons for those whose usage is greater than 5,000 gallons. Director Heitz stated the number of residence who used over 5,000 gallons a month were 60 in February and 72 in March.

Director Heitz stated under the current intergovernmental agreement the Water District is allowed to charge the Park District for water. The agreement also allows the Park District to charge the Water District for administrative services provided by the Park District. Neither District has charged the other in the past. With this agreement, the water rates are locked in for 99 years based on the applicable rates when the agreement was signed.

Director Heitz explained the Park District wanted to update the agreement two years ago but was unable to come to an agreement with the Water District. A new intergovernmental agreement was drawn up to address only the usage of Park District equipment by the Water District. In addition to granting the Water District use of the Park District's equipment, the Park District also assist the Water District by providing two phone lines to the Water District for their security system. At the direction of the Joe Cosgrove, the Park District purchased an RO system from Culligan when the Water District decided to discontinue the community water distribution. Cost of the unit was \$2,540.00. Water distribution continued at the Park District with volunteers on Saturdays. The Park District provides administrative assistance at the cost of 5,200 a year. Internet service is provided free of charge to both the Park District & the Water District. Per Joe's retirement contract, the Park District provides Joe with medical, dental, vision and life insurance until he is eligible for Medicare.

Concerns were voiced by Commissioner Alton regarding an intergovernmental agreement issued in 2000 and the Water District selling water to Braceville. Per that agreement the Water District cannot sell water to an outside municipality if a rate increase is greater than 1%.

Commissioner Alton inquired if the .30 increase would be considered greater than 1%. Attorney Freeman inquired if there was an ordinance for this. Commissioner Alton reiterated there is an agreement between the Park District and the Water District.

Commissioner Mack stated he felt someone needed to remind Joe of the existing contract. Commissioner Alton replied she had called Joe. Joe declined to speak with Commissioner Alton stating he would get back to her. Commissioner Alton also tried to contact Trustee Frank Willis without any success. Neither party has returned Commissioner Alton's calls.

Commissioner Stanford stated things change and the increase of .30 per 1,000 gallons was not a large increase. Commissioner Alton replied a contract should be honored. An agreement was made, and it should not be changed without contacting those who signed the agreement. Commissioner Alton stated it's breaking our contract when the Water District sells water to Braceville while increasing our rates more than 1%. Commissioner Alton further commented that Joe encouraged the people to vote for the referendum with the promise of giving water back to the residence if they passed it. After the referendum passed Joe said he wasn't able to do it.

Commissioner Krug stated if the Water District doesn't sell water to other communities they will have to raise rates. Commissioner Mack replied then don't say you're not going to raise rates then do it.

Director Heitz asked the Commissioners for direction regarding charging the Water District for administrative services. Commissioner Alton replied the Water District should pay for it. Director Heitz asked again if they wanted her to send the Water District a bill. Attorney Freeman suggested Director Heitz wait and see if she receives a signed ordinance or water bill since no official notice was given that the Park District was going to be charged for their water usage. Attorney Freeman commented the Park District could bill the Water District for some, all or none of the administrative cost. Right now the draft ordinance shows zero dollars.

Commissioner Alton stated the Water District is going to raise rates. Director Heitz replied as a district we can't do anything. Commissioner Krug commented people will pay extra if they go over 5,000 gallons. Commissioner Krug also stated the increase would not affect him. Commissioner Krug commented will have better idea next month. People will see the increase when they get the bill and we'll hear about it. Right now we can't do anything about it.

After much discussion Commissioner Krug suggested tabling the issue until May's meeting.

Director Heitz reported completion of the Workmen's Comp audit, the District received a check for \$2,300 for no claims filed. The District also received over \$500 for the year from BMO for the use of the District's Corp Master Card. The more the District purchases on the card the higher the rebate. Use of the card also helps with managing cash flow.

Director Heitz reminded the Commissioners to turn in their economic interest survey. It is due May 1st. Director Heitz also reminded the Commissioners the National Conference in Los Vegas is coming up.

Annual meeting will be May 19th.

The funds set aside for the OSLAD grant were not part of the funds swept by Governor Rauner. No word on when the funds will be released.

Maintenance has ordered the gym curtain. Replacement of the gazebo roof will start as soon as the weather breaks.

Director Heitz highlighted past and future events. Breakfast with the Bunny had 79 participants. Director Heitz thanked Commissioner Mack for volunteering to be the Easter Bunny. To date 120 kids have registered for Mudventure. Mudventure event will be held April 25th. Same day registration will be accepted. Special events in June include the Children's Fishing Derby and a movie and water park event. Commissioner Alton commented on the Fish Fry being a terrific event.

Commissioner Krug inquired if anyone from the Park District was helping with the Route 66 Red Corridor event. Director Heitz replied no.

The District will be hosting two unique rentals in the next few weeks. The Sportsmen Show is April 19th and the Wrestling event is May 9th.

The summer brochure will be mailed May 1st.

OLD BUSINESS

N/A

NEW BUSINESS

Tentative Budget Ordinance O-105

Director Heitz presented the Budget Ordinance and distributed to the Commissioners an executive summary. Director Heitz explained the summary is the District's working budget. The summary explains the line items and percentage splits in detail. Director Heitz further explained the line items on the summary rolled up into a category on the B & A. The B & A is presented in legal format. The Commissioners have 30 days before they are able to take final action on the budget. A public hearing notice will be published in the paper 1 week before the May 19th meeting.

Director Heitz highlighted some areas in the budget. The percentage split for expenses is usually 50/50 between corp. and rec. The new budget will show more of a 75/25 split in order to allocate additional monies to recreation to compensate for low revenue through programs. Recreation is hard. Revenue generated through recreational programs only totals 3.2% of the budget. Tax dollars support our recreational programs and events. Postage has been increased to include the resident newsletters. Bank fees have also been increased. Fees will go up or down in proportion to the amount of business the Park District does.

Director Heitz also talked about the capital fund account. This account is a wish list. A lot needs to be done, but doesn't mean it will be completed this year. The center needs to have the roof repaired. The budget currently allows for one section out of the four to be repaired in the new fiscal year.

Commissioner Mack reported on a possible grant for replacing the outside lights. Expected capital outlay would be around 60,000-70,000 and would take 3-5 years to recoup the cost.

Director Heitz asked if anyone had any questions regarding the budget. None stated. Director Heitz asked the Commissioners to review the budget and executive summary for more detail. They should call or stop by with any questions. Director Heitz also asked the Commissioners to not wait until the last minute with questions. Director Heitz stated she is available and happy to answer. No one replied or commented.

A motion to approve the tentative Budget Ordinance O-105 was made by Commissioner Mack, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse and J. Krug. With 5 ayes, 0 nays, the motion carried.

Director Heitz presented the board with the schedule meeting dates for fiscal year 2015-2016. The annual meeting will be held the 3rd Tues in May due to the budget ordinance requirement of 30 days between tentative and final. Commissioner Alton asked if all the meetings would still be on the 2nd Tuesday of the month. Commissioner Mack replied yes except for in May.

Director Heitz suggested committee meetings be held quarterly instead of every other month. Director Heitz had hoped the committee meetings would function as a workshop rather than as an update of past and upcoming events. Commissioner Alton asked if the committee meetings would be held the month before the quarterly brochure is issued. Director Heitz responded yes. Director Heitz inquired what time the Commissioners would like to hold the meetings. After much discussion, the board decided to begin the meetings at 5:00 p.m. On the months a committee meeting will be held, the committee meeting will begin at 5:00 p.m. with the board meeting following immediately after. All other months the board meeting will begin at 5:00 p.m.

PUBLIC COMMENT

Ron Taylor inquired about the change requiring residents to pay for the Senior Alive luncheon. Director Heitz replied the District does not make a profit on this program. The cost of the luncheon is passed on to the attendee. Director Heitz explained there are some residents who say they are coming and then do not show up. The District will continue to hold the free residents luncheon each month. Fena inquired if a resident was willing to pay for their lunch could they attend. Director Heitz replied absolutely.

Commissioner Stanford inquired when this decision was made. Director Heitz stated the decision was made at a rec. budget meeting, which is an operational decision. The original intention of the resident free luncheon was to replace the paid luncheon because the Park District loses money on the Senior Alive program when residents attend free of charge.

Commissioner Stanford also inquired who made the decision to cancel the water distribution. Director Heitz replied she had made that decision upon learning the Park District would be charged for water usage. Director Heitz explained she had contacted each of the Commissioners about the issue. She replied to Commissioner Stanford that she had tried twice to reach him but was unsuccessful each time. Director Heitz explained until she had more details regarding the possible charging for water usage she did not want to incur additional expense for the District. Commissioner Stanford commented he would like to continue with the water distribution to the residents. Commissioner DeMarse agreed. Eleven residents participate in the water distribution program. Director Heitz asked if the Commissioners would like to give the RO water system to the Water District. Commissioner Alton suggested the

Water District reimburse the Park District for half of the cost to purchase the system. Commissioner Krug suggested donating the system. Commissioner Krug asked Director Heitz to contact Joe Cosgrove to see if the Water District would be interested in the RO system and continuing the water distribution at their facility.

Lois Taylor asked if the community center would be open during times of severe weather. Lois was concerned about where residents could go in case of a tornado. Director Heitz replied the District would be an emergency site. Ken Alton would be first contact at the building. Director Heitz further explained the District does not have cots but would follow up with Red Cross about obtaining some. Director Heitz commented the District should also have a generator for emergency backups. Director Heitz stated the Park District will send out a letter informing the residents the Park District's community center would be available as a disaster relief center.

EXECUTIVE SESSION

N/A

MOTION ADJOURNMENT

A motion was made by Commissioner Alton, seconded by Commissioner Mack to adjourn the meeting at 6:55 pm. On voice vote the board voted unanimously to adjourn the meeting.

A motion to reopen the meeting was made by Commissioner Alton, seconded by Commissioner Mack at 6:56 to approve the annual meeting dates for the fiscal year 2015-2016. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

A motion to approve the meeting schedule for fiscal year 15-16 and change of scheduled meeting time was made by Commissioner Alton, seconded by Commissioner Mack. On voice vote the board voted unanimously to accept the meeting schedule and time change.

A motion was made by Commissioner Alton, seconded by Commissioner Mack to adjourn the meeting at 7:03 p.m. On voice vote the board voted unanimously to adjourn the meeting.

Respectfully submitted by: Lee Ann Zaremba

OFFICIAL REPORTS:

1. Committee Meeting Minutes and Board Meeting Minutes (March 10, 2015)
2. Warrant (March 2015)
3. Tentative Budget Ordinance O-105
4. 2015-2016 Annual Meeting Schedule