

**GODLEY PARK DISTRICT  
REGULAR BOARD MEETING MINUTES  
March 10, 2015**

The Regular Board Meeting was called to order at 6:00 by President Krug. Those present for roll call were Commissioners E. Alton, K. DeMarse, M. Mack, R. Stanford and J. Krug. Also present: Director Heitz, Attorney Freeman, Aaron DeMarse, Heather Kuban, Cheryl Lenig, Dee Freeman, Kim Saunders, Melissa Woodard and Lee Ann Zaremba. Public present: Tim Both, Frank Willis.

**PUBLIC COMMENT**

N/A

**CORRESPONDENCE**

Thank you notes were received from Dan Ford and Teresa Slanicky. Also received in the mail today was a thank you note from Lauri from Melissa's Closet & Crystal's Jewelry Box. It will be included in next month's board packet.

**APPROVAL OF MINUTES**

A motion to approve the February 10, 2015 Board Meeting Minutes was made by Commissioner Mack, seconded by Commissioner Alton. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

A motion to approve not for public view the February 10, 2015 Executive Session Minutes was made by Commissioner DeMarse, seconded by Commissioner Alton. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 4 ayes, 0 nays, the motion carried.

**APPROVAL OF THE WARRANT DATED February 2015**

A motion to approve the warrant dated February 2015 was made by Commissioner Mack, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

Commissioner Krug inquired about the type of uniform purchased for \$95.99. Director Heitz responded the District reimburses maintenance for boots. Commissioner Krug also inquired if Drop Zone increased their rates. Director Heitz replied the rate for the regular portable toilets

did not increase. The District will be getting two ADA portable toilets. Rates for the ADA portable toilets will be higher than the regular toilets.

## **DIRECTOR'S REPORT**

Director Heitz did not have any additional information regarding the OSLAD Grant.

The District received a safety grant for \$1,903.00. Maintenance is currently working on a list of safety items needed.

Maintenance met with Director Heitz on February 27<sup>th</sup> to discuss spring clean up, park improvements, special events and various projects they would like to complete. Also discussed at the meeting was the spring / summer work schedule. Director Heitz commented that maintenance plays a key role during special events. They are the ones responsible for setting up for the event and cleaning up afterwards. Director Heitz praised maintenance for doing an excellent job at our special events. Also at the maintenance meeting was Mark Small. Maintenance discussed with Mr. Small some ideas they had for the 80 acres during the Haunted Barn event. All were in agreement. The property agreement with Mark Small was signed by both parties.

Staff received their budget spreadsheets on March 5<sup>th</sup>. They also received a manual with samples to aid them in preparing their budget for the fiscal year 2015-2016. Maintenance will have a round table on March 11th to work on budgets together. Budgets are due by March 20<sup>th</sup> to Director Heitz for review. Any adjustments will be made at that time.

Director Heitz reminded the commissioners to fill out the economic survey they received in the mail from Will County. The survey must be returned to the Clerk's office by the deadline otherwise a fine will be imposed.

Director Heitz attended a legislative breakfast in Tinley Park on March 2<sup>nd</sup>. Topic of discussion was the OSLAD Grant and Governor Rauner's desire to use the grant funds to help offset the state's budget deficit. Director Heitz will be writing a letter to Senator Resin for her support in preventing the grant funds from being used for anything other than what they were intended for. The state is currently not funding parents who need childcare assistance that are new to the program. Those who are already receiving assistance will not be affected. Director Heitz stated there are a lot of different programs that rely on state assistance that are being affected.

Director Heitz attended the Exelon cap meeting on March 4th. Exelon's power outage is scheduled for March 30<sup>th</sup>.

Director Heitz will be attending the legislative conference in Springfield on April 28<sup>th</sup> & 29<sup>th</sup>.

Director Heitz asked the staff to read the book "Who Moved My Cheese". The book is about embracing change. Director Heitz plans to distribute to the staff each quarter a different book to be read that will help staff develop both their personal and professional lives. Some books may be motivational while others will be educational, about leadership or attitudes in life.

The District has been asked to be the charter organization for a new Cub Scout pack. The boys will meet on Monday nights at the District. The Girl Scouts have inquired about holding their day camp here at the District. The camp would run for one week only.

There are 9 staff members participating in the Humana Vitality Program. This represents a 47% participation rate in the program for the District. This is a high participation rate. Average participation rate is usually around 20% for the insurance industry. There are three different levels, with each level offering a different percentage discount on insurance premiums and goods that can be purchased at the Humana Mall.

Christine will be heading up a volunteer program. She will keep a list of volunteers and the special events they volunteered at. Director Heitz commented that in the past only those who volunteered for the Haunted Barn were recognized. There are a lot of volunteers who help at other special events and are not recognized. All volunteers will be recognized at the end of the year.

Sweeties Dance had its biggest turnout in years. Director Heitz thanked Angie and Linda for shopping for the concession products, scheduling the DJ and calling the volunteers. Director Heitz also commented this event is a prime example that shows our aggressive marketing strategy is working. We are reaching more communities before our events than we have in the past.

The Fish Fry will be held on Friday, March 13<sup>th</sup>.

Director Heitz informed the board payroll will be processed on Tuesday rather than on Monday when Monday is a holiday and the District is closed. There are two Monday's this calendar year that are holidays (Memorial Day and Labor Day). Normal payday is Thursday. On the weeks where Monday is a holiday, staff would be paid on a Friday. Processing payroll on Tuesday, will allow Lee Ann to take the holiday weekend. The way it is now, she has to come in on Sunday or

Monday to process payroll. Director Heitz asked if anyone had any concerns. No objections or concerns were stated.

### **OLD BUSINESS**

Commissioner Krug asked if the hole in the walking path by Ron Taylor's house had been fixed. Director Heitz said it has been patched. Maintenance will do a complete repair in the spring.

### **NEW BUSINESS**

Director Heitz commented the gym curtain needs to be repaired. Maintenance received a quote to replace the track & grummets only. The curtain itself is in good shape and does not need to be replaced. The quote is for \$5,000 with a 50% down payment at the time the order is placed. Commissioner Krug asked if the repair would make it easier to pull. Aaron replied that it would. Maintenance would also lubricate the rail each year. Director Heitz explained several other options for repairs were quoted but after review & discussion it was decided this was the most economical repair. It is not necessary to fully replace the curtain.

A motion to repair and replace the gym curtain as stated in quote to not exceed \$5000 was made by Commissioner Alton, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: R. Stanford, E. Alton, M. Mack, K. DeMarse, and J. Krug. With 5 ayes, 0 nays, the motion carried.

### **EXECUTIVE SESSION**

N/A

### **MOTION ADJOURNMENT**

A motion was made by Commissioner Alton, seconded by Commissioner Mack to adjourn the meeting at 6:26 pm. On voice vote the board voted unanimously to adjourn the meeting.

*Respectfully submitted by: Lee Ann Zaremba*

### **OFFICIAL REPORTS:**

1. Committee Meeting Minutes (February 10, 2015)
2. Board Meeting Minutes (February 10, 2015)
3. Warrant (February 2015)