

**GODLEY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
OCTOBER 13, 2015**

The Regular Board Meeting was called to order at 6 pm by President Alton. Those present for roll call were Commissioners E. Alton, K. DeMarse, M. Mack, J. Krug and R. Stanford. Also present: Director Heitz, Attorney David Freeman, Melissa Woodard, Ryan Togliatti, Cheryl Lenig, and Lee Ann Zaremba.

PUBLIC PRESENT/ PUBLIC COMMENT

Monica Mack

CORRESPONDENCE

Thank you card was received from Linda Schott.

Copy of local newspaper showing staff Nick Taylor & Debbie Waisath participating in the Morris parade

APPROVAL OF MINUTES

A motion to approve the September 8, 2015 Board Meeting Minutes was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: K. DeMarse, J. Krug, R Stanford, M. Mack, and E. Alton. With 5 ayes, 0 nays, the motion carried.

APPROVAL OF THE WARRANT DATED SEPTEMBER 2015

A motion to approve the warrant dated September 2015 was made by Commissioner Mack, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: K. DeMarse, J. Krug, R Stanford, M. Mack, and E. Alton. With 5 ayes, 0 nays, the motion carried.

Director Heitz pointed out the check to IL Liquor Control is the application fee for a yearly license. We have applied for a yearly license rather than a single license for each event. We are still waiting for approval at this time.

DIRECTOR'S REPORT

Administrative

Godley Public Water District notified Cyber Broadcasting of their intent to terminate their agreement. Per the advice of Attorney Freeman, Director Heitz also sent a letter to Cyber

Broadcasting stating the District's desire to re-negotiate terms as well. The original agreement is between the Water District, Park District and Cyber Broadcasting.

The financial audit is completed. The treasurer's report upon acceptance by the board will be mailed along with the audit to both Grundy County and Will County.

The tentative tax levy is included in the board packet. Director Heitz stated the importance of having a tax levy is so Districts can receive revenue to operate. Director Heitz inquired if the Commissioners would be interested in a refresher review of a tax levy. Both Commissioner DeMarse and Commissioner Mack agreed it would be a good idea. Director Heitz will arrange for someone to come in and explain how tax levies work. Approval of the tax levy will be requested next month.

New changes to the way employers classify independent contractors, exempt and non exempt employees will take effect January 2016.

The personnel manual has been updated. It will become effective January 2016. Most of the changes involve formatting and changes in the law. Director Heitz asked the Commissioners to review the manual. She would like their feed back before the next meeting. Director Heitz will ask for approval next month.

Director Heitz has extended a holiday dinner invitation to the commissioners. Director Heitz has chosen December 11th for the night out and asked the commissioners to let her know who would be attending.

Director Heitz stated the annual conference will be held January 28th -30th. Anyone interested in attending please let her know. Commissioner DeMarse and Commissioner Alton stated they would like to attend.

Special Events

Detroit Circus will be booked as the January special event. This is an indoor event to be held in the gym. The circus acts will include trapeze, aerial, juggling and balancing, no animals. Cost of the tickets will be \$20 for Adults and \$15 for children 12 and under.

Director Heitz gave an update regarding the request from Dan Smith for park police. A FOIA request was made by Jason Lamendola for the District's financial information.

OLD BUSINESS

NA

NEW BUSINESS

Review of Personnel Policy

Commissioners are asked to review the manual and call Director Heitz with any questions.

Tentative Tax Levy

The levy is tentative at this time. It will be final next month.

Acceptance of Treasurer's Report

A motion to approve the Treasurer's Report was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye K. DeMarse, J. Krug, R Stanford, M. Mack, and E. Alton. With 5 ayes, 0 nays, the motion carried.

Resolution #R-107 Director's Spending Authority

Director Heitz requested her spending authority be increased to \$5,000. The original request was for \$2,500. Director Heitz explained most districts have \$10,000 as their limit. After some discussion, Commissioner Krug suggested changing the limit to \$10,000.

A motion to approve the Resolution #R-107 Director's Spending Authority up to \$10,000 was made by Commissioner DeMarse, seconded by Commissioner Krug. Upon roll call vote the following Commissioners voted aye: K. DeMarse, J. Krug, R Stanford, M. Mack, and E. Alton. With 5 ayes, 0 nays, the motion carried.

Resignation

Commissioner Alton was presented with a resignation letter from Commissioner Mack.

A motion to accept Commissioner Mack's resignation was made by Commissioner Krug, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: K. DeMarse, J. Krug, R. Stanford; nay: E. Alton. With 3 ayes, 1 nay, the motion carried.

Nomination & Appointment of Commissioner

Commissioner DeMarse inquired if he could make a motion to nominate Monica Mack as commissioner. Attorney Freeman replied yes. Commissioner Stanford asked if this position should be open to the public before making this decision. Attorney Freeman stated some districts nominate immediately while others take some time.

A motion to accept Monica Mack as commissioner was made by Commissioner DeMarse, seconded by Commissioner Alton. Upon roll call vote the following Commissioners voted aye: K. DeMarse, E. Alton; nay: J. Krug, R. Stanford. With 2 ayes, 2 nays, the motion failed.

Further discussion ensued; the matter is tabled to the November meeting.

Attorney Freeman advises Director Heitz to place the nomination on next month's agenda and asked the commissioners to let Director Heitz know before the next meeting if they have someone who would like to be considered for the position.

Oath of Office

N/A

EXECUTIVE SESSION

N/A

MOTION ADJOURNMENT

A motion was made by Commissioner Krug, seconded by Commissioner DeMarse to adjourn the meeting at 6:50 pm. The board voted unanimously to adjourn the meeting. On voice vote, the motion carried.

Respectfully submitted by: Lee Ann Zaremba

OFFICIAL REPORTS:

1. Board Meeting Minutes (September 8, 2015)
2. Warrant (September 2015)
3. Director's Report
4. Review of Personnel Policy
5. Tentative Tax Levy
6. Acceptance of Treasurer's Report
7. Resolution # R-107 Director's Spending Authority
8. Nomination & Appointment of Commissioner
9. Oath of Office