

**GODLEY PARK DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 13, 2015**

The Regular Board Meeting was called to order at 6 p.m. by Commissioner Alton. Those present for roll call were Commissioners Edna Alton, Karl DeMarse, Marvin Mack, Also present: Director Dayna Heitz, Attorney David Freeman, Youth Services Melissa Woodard, & HR Lee Ann Zaremba, employees Dee Freeman, Rachel Thompson, Debbie Bunting, Shellie Fiene, Heather Kuban, Aaron DeMarse, Godley Resident Tim Both. Absent: Commissioners Jerry Krug and Robert Stanford.

PUBLIC COMMENT

Resident Tim Both inquired if public comment could be held at the end of the meeting. Commissioner Alton responded the public comment would be moved to the end of meeting.

CORRESPONDENCE

Commissioners received a thank you card from Dorothy & Frank Willis for the resident senior gift card. Child Care staff received a thank you note from Morris Hospital for the children's Christmas gifts. Director Heitz received a note from John Slanciky, who had previously stated the newsletter was always mailed out each month. He corrected himself and stated the newsletters were available exclusively online or by pickup. Resident Frank Willis posted a question on the District's facebook page inquiring about the K-Mine Park logo. Director Heitz informed the commissioners the logo has never been on the Facebook site. Kim Saunders read a letter on behalf of the child care staff written to all the board commissioners, letter to be attached.

APPROVAL OF MINUTES

A motion to approve the December 9, 2014 Amended Public Hearing Minutes was made by Commissioner DeMarse, seconded by Commissioner Mack. Upon voice vote, motion carried.

A motion to approve the December 9, 2014 Board Meeting Minutes was made by Commissioner DeMarse, seconded by Commissioner Mack. Upon voice vote, motion carried.

APPROVAL OF THE WARRANT DATED DECEMBER 2014

A motion to approve the warrant dated December 2014 was made by Commissioner Mack, seconded by Commissioner DeMarse. Upon roll call vote the following Commissioners voted aye: E. Alton, K. DeMarse, M. Mack. Commissioners Jerry Krug & Robert Stanford were excused.

DIRECTOR'S REPORT

Director Heitz explained we are waiting for the final copy of Exelon agreement to be sent from Attorney Elliot.

One seat is open for the election of 2015 commissioner position. There are two people running for this position.

The IAPD conference Soaring to New Heights is next week. Included in the commissioners packet is the itinerary and information.

Director Heitz will be meeting with Mark Small regarding the property management agreement sometime in February. Director Heitz would also like the maintenance staff to meet with Mark to discuss the use of the 80 acres property for special events.

Director Heitz met with Dan Gilmer, Loss Control Specialist from I Parks, for the District's insurance inspection. Mr. Gilmer went through the building in great detail. Only one recommendation was noted regarding the breakers. Director Heitz complimented the staff for doing a great job in maintaining the building and grounds.

Staff is currently working on yearend tax statements. Lee Ann will work with key staff on budgets for the new fiscal year. Due to an increase in vendor cost, the price of snacks and soft drinks and will be adjusted accordingly.

The District has missed out on potential memberships due to the age restrictions. Currently, adult supervision is required for attendees younger than 17. There is no state law governing this nor does the District's insurance require younger members to have adult supervision. Members can be as young as 12 years of age. Director Heitz will open membership to 15 and older without adult supervision. This change will not affect the District's liability insurance. Younger members would need to be shown the proper way to use the equipment. Commissioner Mack suggested making a set of rules of conduct for the fitness center. Commissioner Alton inquired again if our insurance was affected. Director Heitz has confirmed with I-Parks underwriting that young members (12 and older) may use the fitness center. I-Parks is aware the District will open membership to high school students.

Godley Park District was awarded the OSLAD Grant. Paperwork should be received in 30-60 days. Once the paperwork has been received we can begin the planning process. Director Heitz and Commissioner Mack attended the announcement ceremony in Oak Park. The formal

announcement was made by Governor Quinn. The grant is a 50/50 matching grant. The total cost of Phase I is \$800,000. The District will receive \$400,000 from state. The remaining \$400,000 will be the responsibility of the Park District. In celebration of the District receiving the grant, Director Heitz provided snacks and a cake for the commissioners, staff and those attending the board meeting. Commissioner Alton inquired if any pictures were taken of Director Heitz and the governor. Director Heitz replied she has one picture.

Design Perspectives presented a contract for architectural services of the Re-Development Project. Director Heitz recommends revising the contract to not include section E. Director Heitz stated section E relates to construction observation. She would like to utilize the funds allocated to section E for a construction manager who would be on site daily. Director Heitz would track and submit all necessary paperwork required for the grant. Design Perspectives did wonderful work at designing the project and will handle the survey work, construction documents, permitting and all bid documentation and due diligence. Director Heitz recommends approving the contract minus Section E. Commissioner Mack inquired if extra meetings should be held and if Design Perspectives would attend. Director Heitz commented she would handle any additional meetings and could contract separately with Design Perspectives if needed for additional assistance. Commissioner Alton inquired if the District should have two board meetings a month once construction has started. Director Heitz replied it is not necessary but if the board would feel more comfortable then yes we would. Director Heitz further explained it is not something she has done in the past but liked the idea of extra meetings during construction. The additional meetings would aid in keeping the board apprised of the status of the project as well as allow for ideas and feedback from the board. Attorney Freeman commented meetings can always be scheduled and then canceled if a second meeting isn't necessary. Director Heitz stated meetings will be scheduled once we have a construction schedule in place. Attorney Freeman noted the proposal from Design Perspective expires on January 16th. Director Heitz replied it is being extended.

OLD BUSINESS

Design Perspectives-Professional Service

A motion to approve the Design Perspectives contract with the exclusion of section E was made by Commissioner DeMarse, seconded by Commissioner Mack. Upon voice vote, motion carried.

NEW BUSINESS

N/A

PUBLIC COMMENT

Resident Tim Both asked if the board meetings could be moved to 7:00 p.m. He stated it is hard for anyone who works quite a distance away to get here at 5:00 p.m. Commissioner Alton deferred the decision until the next meeting when the other two commissioners could be present.

PFA teacher Kim Saunders reiterated that she really likes working here and enjoys what she does. She does not have a problem working outside her normal scheduled hours and enjoys working on the special events. She has never worked at a place where she has been 100% happy. That is not the case here. A lot of her parents attend the events. Kim stated that if the District were to close, she did not know where she would work. Kim further explained that everything that is positive here is a direct result of Director Heitz.

Child care staff employee Shellie Fiene relayed a message from a resident she had met at a high school wrestling meet. They told her what a good job the Park District was doing. Shellie informed the resident of the new events the District is offering and encouraged him to bring his children out to the events. Two years ago, I would never have come to a meeting Shellie stated. I enjoy working here. We are a cohesive unit. Shellie feels the Park District has moved away from the concept of being two different segments within the District. No one is worried about who is doing what and what the other side is doing. The kids feel safe and the Park District is a great place to work. The staff support is a direct result of Director Heitz.

Commissioner Alton replied this is the first time in 27 years she has seen a lot of employees come to a board meeting to show support for the Park District. Cheryl Lenig commented on what a great group of employees the District has.

Aaron DeMarse commented having 800 people show up for an event makes all the extra work it takes to set up for these events worthwhile.

EXECUTIVE SESSION

A motion to go into executive session for personnel purposes was made by Commissioner DeMarse, seconded by Commissioner Mack at 6:34. Upon voice vote, motion carried.

Regular session resumed at 6:48.

MOTION ADJOURNMENT

A motion was made by Commissioner Mack, seconded by Commissioner DeMarse to adjourn the meeting 6:50 p.m. The board voted unanimously to adjourn the meeting. On voice vote, the motion carried.

Respectfully submitted by: Melissa Woodard

OFFICIAL REPORTS:

1. Board Meeting Minutes (December 9, 2014)
2. Amended Public Hearing Minutes (December 9, 2014)
3. Warrant (December 2014)
4. Director's Report (January 2014)
5. Design Perspectives